

PTA MEETING MINUTES

Riverview Elementary School

December 9, 2025 6:00 PM | Meeting called to order by Emily Gentithes

In Attendance

2025-2026 PTA Riverview Board Members in attendance: Emily Gentithes (President), Ashley Guilmette (1st Vice President), Megan Postak (Corresponding Secretary), Crystal McCann (Parliamentarian), Jill Bradisse (Historian), Lisa O'Donnell (Council Delegate), Brittany Alexander (Treasurer), Heather Maddox (Recording Secretary)

PTA Member(s): Megan Swanson, Kahleigh Amburgey, Ruth Jones, Taci Kosmach, Ryane Augustine, Amanda Trego, Toni DiNardo, Darin Badger, Robert Alexander, Kalee Cunningham

Welcome

Attendees were welcomed by Emily Gentithes.

Review of November's Meeting Minutes

Meeting minutes were presented for review by Heather Maddox. Ashley Guilmette made a motion to approve the minutes and Rob Alexander 2nded.

Treasurer's Report

Brittany Alexander reviewed the treasurer's report regarding income and expenses for the month. No questions about the report. Heather Maddox made a motion to approve the report and Toni DiNardo 2nded.

Principal's Report

Traci spoke on winter testing and how it will conclude in the following weeks. Everything is going well. As always, she appreciates the support from the PTA.

Teacher's Report

Ryane confirmed all Reflections were turned in last week. They received a good amount of submissions from Riverview students. Next year will push more social media to promote Reflections.

Fundraise Updates

A. Marco's Night- This upcoming Thursday is the next Marco's night (11th). Fundraising amount and winner from November has not been announced yet. Marcos night is the second Thursday of the month and all orders earn money for the PTA. The top ordering class wins a pizza party.

B. DeCheco's Night - Monday, 12/1 – Est. raised \$145 for Riverview(19 families participated). Owner is open to doing another night with Riverview. Social media post resulted in letter from a former Riverview student with a donation of \$200.00 (Carla and Nick).

C. Box Tops– Earned \$54.80 thus far this year. Toni will be looking to do a post to highlight program as well as to add link on how to download app.

D. Acme Receipts – Receipts have been submitted for scanning (provided to Toni at dinner). Social media post to highlight this program will be made by Toni.

Council News

Affiliation Checklist has been submitted.

Conflicts of Interest – Discussion related whether or not owners of businesses, who have PTA fundraisers, should be PTA members.

District Strategic Plan with Phil Herman – conducted an activity related to things our district is doing well, want changed, etc. Only 4 schools represented that night.

SMFHS policy related to cell phones and changes to block scheduling.

Kimpton – Fundraisers (Coin War raised \$2000). Seen as a successful fundraising activity. Students would bring in coins for fundraising donations. Students could also make cash donations to “negate” coin count of other students.

No December Meeting will take place

Old Business Recap/Committee Reports

A. Holiday Shop December 8-12 – Is going really well. Jena has been there every day this week to support Sarah. Kahlee recommends keeping log of check #s in case of a bounced check.

New Business Recap/Committee Reports

A. Cookies & Hot Cocoa in classrooms (12/18) – Amanda Trego & Kahleigh Amburgey – Potentially need to purchase carafes for hot chocolate. Will need to order as soon as possible due to shipping. Reviewing options with local church and/or schools. Need volunteers. Santa is coming 1-3pm. Need check \$100 for Santa.

B. Staff Appreciation Lunch & Cookie Exchange (12/19) – Emily Gentithes & Jill Bradisse – Flyer has gone out regarding the cookie donation (can bake or purchase). Should you bake, you can also submit your recipe for the teachers. Traci will confirm staff count (est. 40 people). Emily and Jill are both making soups and will order sandwiches and salads from Market District for the Appreciation Lunch.

C. Monsters Outing January 3 – Emily Gentithes – Another flyer has been sent home. Currently only have 37 tickets purchased (need 50 to do bench warmer activity; 125 tickets to hold flag center rink)

D. Restaurant Passport – Crystal McCann – Still working on finalizing.

E. “T” in PTA & Helping Hands – Lisa O'Donnell & Emily Gentithes – Will reuse the flyer and update the due date.

F. PTA Mini-Grant Approval – Megan Postak – No grants.

Questions/Suggestions from Members

Playground Tables – Re-improvement money from COVID and the opportunity to purchase two additional tables. Originally waiting until after the Dash to ensure funds were raised. Toni inquired if there was an opportunity for a vocational program to build them for us? Prices have gone up since last discussion. Kaleigh will share link with Megan for further review.

Adjournment/Next Meeting

Meeting adjourned at 7:00 pm. Lisa O'Donnell made a motion to adjourn and Megan Swanson 2nded.