

# PTA MEETING MINUTES

Riverview Elementary School

December 5, 2020 7:00 PM | Meeting called to order by Katrina Reitz

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## In Attendance

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2020-2021 PTA Riverview Board Members: Katrina Reitz (President), Antoinette East-Jenkins (1<sup>st</sup> Vice President), Joy Newingham (Secretary), Ann Bemer (Treasurer), Susie Steinhauer (Council Delegate)

PTA Members: Kelly Kanoza, Pastor Jim

School Representative(s): Traci Kosmach

Special Guest Speaker: Michael Kostyak, HR Director, SMFCSD

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## Welcome & Pledge of Allegiance

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Attendees welcomed to meeting and led through Pledge of Allegiance by Katrina Reitz.

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## Updates from SMFCSD

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Michael Kostyak, HR Director for SMFCSD, discussed the desperate need for noon-time aides district-wide. Anyone interested in a position, or with questions about the position & safety protocols, should contact him directly or apply online at: <https://www.applitrack.com/stowmunroe/onlineapp/>

**Michael Kostyak**

*Director of Human Resources*

[st\\_mkostyak@smfcsd.org](mailto:st_mkostyak@smfcsd.org)

330-689-5445

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## Approval of Minutes

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Attendees were given opportunity to read meeting minutes from last month's meeting. A motion to approve the minutes was made by Susie Steinhauer and seconded by Ann Bemer. All present voted in favor of approving minutes.

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## Board

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Susan Biskopski presented updates to the standing rules. There were three outstanding items discussed:

- Committee Budget Variances Provision – it was decided that the PTA Board would have authority to approve/deny any requests made by Committee Chairs to increase the budget for PTA sponsored events. A motion was passed to authorize the Executive Board to approve a maximum of \$250 over budget for this purpose.
- Emergency Funds Authorization – a motion was passed to authorize the Executive Board to approve expenditures of up to \$250 for discretionary items that fall outside of pre-approved budget.

- Addition of Principal to PTA Executive Board Meetings – suggestion was made to include Principal in Executive Board Meeting in bylaws. PTA to follow up to determine whether it's possible to amend the bylaws in this nature, or if this should be adding to standing rules.

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## Open Positions

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There are a number of opportunities remaining for the 2020-2021 school year. Openings include:

- 2<sup>nd</sup> Vice President, in charge of social programs
- Helping Hands/Put the "T" in PTA

Attendees were instructed to contact Katrina Reitz if they were interested in any other positions.

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## Treasurer's Report

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The Treasurer's Report for November 2020 was read by Ann Bemer, Treasurer. A motion was made to approve the report by Susie Steinhauer and seconded by Joy Newingham. All present voted in favor or approving the report.

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## Principal's Report

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- Students are doing extremely well the students are doing at school with safety protocols. The staff is amazed at how resilient kids are during the pandemic & feels that the students feel a sense of normalcy inside the school building throughout the day.
- MAP testing for Gold will be Wednesday, December 9<sup>th</sup> and Wednesday, December 9<sup>th</sup>. District wide decision to only allow MAP testing on site. Not mandatory for Gold students as teachers are using a variety of alternate assessments to determine student progress this year.
- Thanks to the PTA for providing conference night dinners.
- Working on providing more teacher support at PTA meetings.

There was also an inquiry about PTA memberships this year vs. previous years. We currently have 63 paid memberships vs. an average of 140 in previous years.

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## Fundraisers

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- Fundraiser Updates:
  - Virtual Bulldog Dash –Antoinette will be working with the school to determine best way to get the gift cards to the winners, whether it be virtually or meeting them in person.
  - Spiritwear Fundraiser – will be pushed back to January/February time frame. Antoinette will send details out after the first of the year,
- Food fundraiser update: next Marco's Pizza Night is Thursday, December 10th. Look for digital flyers to come home.
- Box Tops Update – No report provided.
- Acme Community Cashback update - \$23.83 earned this period.
- Amazon Smile – Last disbursement of \$30 was in November 2020. Next disbursement will be in February 2021. Total of 38 customers currently supporting PTA through Amazon Smile.

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## Council News

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- Council Delegate Report:
  - Nancy Brown guest speaker at last meeting. Advised that she thinks Maroon students K-6 will return to 5 days a week in the Spring, but that SMFHS Maroon students will probably stay hybrid all year.
  - Council dues invoice due 12/1/2020.
  - Helping Hands & Put the “T” in PTA programs will also be virtual this year. Nomination forms will be distributed to units soon. Katrina Reitz is the Council rep for this program.
  - Reflections were due on 11/30 at midnight. As of the time of last Council meeting, only 9 entries districtwide. In a typical year there are more than 400 entries, so numbers are drastically down.

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## Old Business Recap

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- PTA Mailbox – Motion made by Joy Newingham and seconded by Ann Bemer to approved \$198.69 for purchase of mailbox. Motion made by Susie Steinhauer and seconded by Joy Newingham to approve additional funds to purchase decals for mailbox. Once received and decal is applied, Susan Biskopski will make arrangements with the school to deliver. SMFCSD Maintenance Department to install.
- Bookworm Vending Machine – school to revisit specs provided to determine if this is something we can move forward with. Concern about size of machine and logistically where it would fit in the school. Also concerned about whether or not Electrical system would be able to handle it.
- Birthday Book Cart – decided to postpone this program until the 2021-2022 school year due to logistical issues in delivering books to students on various plans this year (Maroon A, Maroon B, Gold).

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## New Business/Upcoming Events

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- Helping Hands/Put the “T” in PTA – nomination links will be sent to Traci for email blast and posted on our FB page and Website. Due date is midnight on 1/19/2021. Need committee chair.
- Christmas Books – motion was made by Susie Steinhauer and seconded by Joy Newingham to use leftover Scholastic books on stage to distribute as holiday gifts to the students. All voted in favor & motion carried. A second motion was made by Susie Steinhauer and seconded by Susan Biskopski to authorize use of Scholastic Dollars to order additional books if necessary, to fulfill this purpose. All voted in favor & motion carried. Due to timing constraints, Traci also advised that a “Happy New Year” book would be equally appreciated if the books cannot get distributed before the break.
- PAWS Assembly (January) – looking into virtual assembly options with Jim “Basketball” Jones. Currently \$1,000 in budget for assemblies. Discussion about rolling out one short video each week next semester to students as well as digital assembly if the link can be accessed remotely by all students. Would include Gold students as well. Would need an additional \$150 to purchase bot virtual assembly and short video series. Motion made by Susie Steinhauer and seconded by Joy Newingham to approve additional \$150. More details to come.
- Valentine Parties – discussion establishing that school will make formal request for donations for this purpose at January PTA meeting.

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## Adjournment/Next Meeting

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Motion to adjourn made by Susie Steinhauer and seconded by Susan Biskopski. Meeting adjourned at 8:08 PM. Next meeting is January 5, 2021, Zoom.